

**Production QC**

**POSITION SPECIFICS**

**Reports To:** Quality Assurance Supervisor

**FLSA Status:** Hourly

**ROLE**

**SUMMARY**

**This position is responsible for providing production personnel with information and data to help ensure finished product meets quality and food safety standards.**

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following:

* Able to work in a high speed, low temperature work environment.
* Outstanding attendance record and ability to work unsupervised.
* Ability to effectively communicate with all persons
* Responsible for collection, documentation, calculation, reporting and analysis of information as required
* Understand the assembly process and ingredient and packaging component standards
* Understands and enforces GMP Food Safety Policies and Procedures, related to working in the Production Room.
* Monitors and ensures quality adherence to finished product, WIP, ingredient, and packaging specifications
* Monitoring and enforcement of Food Safety, Quality and personal safety programs.
* Effectively collaborates and communicates with appropriate personnel, as needed, to address non-compliant production and facility, food safety and quality issues.
* Perform Metal Detector checks, Packaging checks and assist in additional pre-requisite program compliance as needed.
* Shall comply with Safe Quality Food requirements set forth by Raybern Foods, LLC.
* Shall have a trained designee.

Responsible for all aspects Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

**SUPERVISORY RESPONSIBILITIES**

None

**QUALIFICATIONS**

**EDUCATION and EXPERIENCE**

**CERTIFICATES, LICENSES AND REGISTRATIONS**

None required

**REQUIRED KNOWLEDGE, SKILLS, ABILITIES**

* Reliable and dependable a must
* Ability to read, write, and accurately follow oral and written instructions
* Ability to perform basic mathematics
* Ability to interpret production schedules and implement an action plan
* Ability to problem solve, multi task, and work with minimal supervision
* Good communication skills

**Sr. Human Resources Manager Signature:**

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**Employee Signature:**

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